

Excellence in Undergraduate Research Mentoring by a Faculty Member Award

The Office of Undergraduate Research invites nominations for the Excellence in Undergraduate Research Mentoring by a Faculty Member Award. This award recognizes outstanding undergraduate research mentoring by a full-time Citadel faculty member/instructor. Recipients will have direct and significant involvement with undergraduate student researchers, a demonstrable commitment to the research mentorship of undergraduate students, and a record of effectiveness and impact with respect to undergraduate student research and success.

[Award Details](#)

The recipient will receive a plaque with their name engraved on it and an award in the amount of \$1,000.

[Eligibility](#)

- Nominee is a current full-time faculty/instructor at The Citadel (an employee of any faculty rank, is eligible to apply).
- Nominee must have provided significant mentorship to undergraduate students in research-related endeavors at The Citadel within the past three years.

[Evaluation Criteria](#)

1. Quality of nominating letter
2. Quality of additional letter(s) of support
3. Nominee's overall effectiveness and impact in undergraduate research mentoring as described in the nominating letters and nominee's statements. Measures of effectiveness and impact may include, but are not limited to accessibility, dependability, guidance in the undergraduate student's research activities and learning, and demonstrated commitment to creating an inclusive research environment supportive of undergraduate student success and belonging in the research context and on campus.
4. Quality of nominee's statement and curriculum vitae.

[Nomination Period](#)

The nomination period begins on 1 January 2021. All nominations must be submitted by 5 p.m., 26 March 2021. Awards will be determined and announced in 28 April 2021.

[Nomination Procedure](#)

Nominees cannot apply directly for this award. Deans/unit chairs/heads will submit nominations. Nominations by faculty also are permitted but must be routed through deans/unit

chairs/heads. Each department may nominate no more than ONE nominee (total) per award cycle.

[Nomination Form](#)

[Online Submission Form](#)

In the online nomination form, nominators will be required to prepare/upload the following materials as one PDF document using the following file name convention: "*Nominee's Last Name_Department_Mentor.pdf*", and upload it through the nomination form.

1. A letter of nomination from the nominee's dean/unit chair/head. The letter should address the nominee's overall effectiveness and impact in undergraduate research mentoring. Measures of effectiveness and impact may include, but are not limited to accessibility, dependability, guidance in the undergraduate student's research activities and learning, and demonstrated commitment to creating an inclusive research environment supportive of undergraduate student success and belonging in the research context and on campus. ***{Limit one page, single-spaced}***
2. Up to two additional letters of support from the nominee's undergraduate mentees that can speak to the nominee's mentorship and commitment to research. ***{Limit one page, single-spaced per letter}***
3. A statement from the nominee describing their academic and professional goals. ***{Limit one page, single-spaced}***
4. A statement from the nominee describing their overall mentoring experience including how they support an inclusive and equitable mentoring environment. ***{Limit one page, single-spaced}***
5. A copy of the nominee's curriculum vitae.
6. Applications will be reviewed and the award determined by the URO Advisory Council, with the final award being issued from the Office of the Provost.

Based on and modified from Oregon State University's faculty mentoring award criteria.