

The Citadel

ANNUAL PERFORMANCE REPORT FOR CLUB OFFICERS

Name of Cadet	CWID	Position	Academic Year

Company	Club Name	Club Advisor	Date of the Appraisal

Quality Ratings on Job Duties Objectives and Characteristics	Rate 1 - 5	Comments
	1=bad; 5= good	<i>(Additional sheets as required)</i>

1. Planning/Organizing/Controlling:		
Achieves desired results; plans ahead for productive growth of program; uses subordinates effectively and communicates effectively		

2. Delegating/Motivation:		
Monitoring activities, establishes and maintains control/uses staff effectively; provides clear leadership and instructions; creates a climate to obtain best performance.		

3. Versatility/Creativity/Decisiveness:		
Keeps informed of agency changes; adopts solutions to problems/makes decisions appropriate to situation.		

4. Dependability/Initiative/Self-Control		
Accomplishes commitments on time; initiates actions to accomplish requirements; responds constructively to challenges/criticism		

5. Attitude/Judgement/Tenacity:		
Maintains "can do" attitude; accepts military program; takes actions and makes decisions based on common sense and sound reason; pursues goals until attained or no longer reasonably attainable.		

6. Other (Specify):		

Name of Reporter	Title/How Affiliated with this club/cadet?

Additional information. Use another sheet if needed.